



LWML Kansas District Lutheran Women in Mission

"Serve the Lord with Gladness!" Psalm 100:2

Kansas Assembly of Leaders

Adventures in Confident Public Speaking Introducing a Speaker

Begin with Prayer!

An introduction should convey:

- ❖ Topic
- ❖ Speaker qualifications
- ❖ Speaker's name, at the beginning or the end
- ❖ A bit of personal information

Plan your presentation

- ❖ **Prayer!**
- ❖ **Why** am I giving this presentation (introduction)?
- ❖ **Who** is listening?
- ❖ **What** demographic is my audience?
- ❖ **How** do I generate the interest of those listening?
- ❖ Fulfill an objective; don't just fill time

Develop a short outline

- ❖ Prayer!
- ❖ Begin with an attention grabber
- ❖ List 2 or 3 main points
- ❖ Close, full circle, referencing the grabber

Prepare

- ❖ Prayer!
- ❖ Practice
- ❖ Edit
- ❖ Present with confidence!

Stage and Podium Etiquette

- ❖ Dress professionally
- ❖ Stand tall
- ❖ Make eye contact
- ❖ Manage your gestures